

## **Privacy Statement September 2024**

At Gabriel Ventures we are committed to protecting the privacy and personal information of our clients, partners, and stakeholders. This Privacy Policy outlines how we collect, use, store, and protect your personal information when you interact with our consultancy services in the Arts and Culture industry.

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### **1. information we collect**

We may collect the following types of personal information from clients, partners, or other individuals we interact with:

- Personal Identification Information: Name, email address, phone number, company details, job title, and other contact information.
  - Professional Information: Information related to your business or professional role in the Arts and Culture sector, including project details, preferences, and history of engagement with our consultancy.
  - Financial Information: Payment information, billing details, and transaction records.
  - Technical Information: IP addresses, device identifiers, cookies, and other data related to your use of our website and online services.
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### **2. how we use your information**

Gabriel Ventures may use your personal information for the following purposes:

- To provide and manage our consultancy services.
  - To communicate with you regarding our services, updates, or enquiries.
  - To personalise your experience and tailor our services to your specific needs.
  - For billing, invoicing, and processing payments.
  - To comply with legal obligations and to protect the rights of Gabriel Ventures.
  - For marketing purposes, such as sending promotional emails or newsletters, subject to your consent.
  - To improve our services and website functionality based on usage data and feedback.
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### **3. how we share your information**

We respect your privacy and will not sell, lease, or trade your personal information. However, we may share your data in the following circumstances:

- With Service Providers: We may share your information with third-party vendors or service providers who assist us in delivering our services, such as IT support, payment processors, or marketing platforms.
  - For Legal Compliance: We may disclose your information to regulatory authorities, law enforcement, or other relevant parties when required by law or to protect our legal rights.
  - Business Transfers: In the event of a merger, acquisition, or sale of our business, your information may be transferred as part of the transaction.
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### **4. data retention**

We will retain your personal information for as long as necessary to fulfil the purposes outlined in this Privacy Policy or as required by law. Once the information is no longer needed, we will securely delete or anonymize it.

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### **5. security of your information**

We take the security of your personal information seriously. Gabriel Ventures implements industry-standard security measures, such as encryption, firewalls, and secure data storage, to protect your information from unauthorized access, loss, or misuse.

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### **6. your data rights**

You have the following rights regarding your personal information:

- Access: You may request a copy of the personal information we hold about you.
- Correction: You have the right to request corrections to any inaccurate or incomplete information.
- Deletion: You may request the deletion of your personal data, subject to certain legal limitations.
- Opt-Out of Marketing: You can opt out of receiving marketing communications from us at any time by following the unsubscribe instructions in our emails or contacting us directly.
- Data Portability: You have the right to request the transfer of your personal data to another service provider.

To exercise any of these rights, please contact us at [email address].

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## **7. cookies and tracking technologies**

Our website may use cookies and similar tracking technologies to enhance your experience, analyse site usage, and support marketing activities. You can adjust your browser settings to refuse cookies or alert you when cookies are being used. For more details on how we use cookies, please refer to our [Cookie Policy] (if applicable).

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## **8. third-party links**

Our website and communications may contain links to third-party websites, which are not governed by this Privacy Policy. We are not responsible for the privacy practices of such websites and encourage you to review their respective privacy policies.

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## **9. children's privacy**

Our services are not directed at children or adults under the age of 18, and we do not knowingly collect personal information from children. If you believe that we have collected information from a child, please contact us immediately so we can take appropriate action.

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## **10. changes to this privacy policy**

We may update this Privacy Policy from time to time to reflect changes in our practices or relevant laws. Any updates will be posted on our website with the effective date, and we encourage you to review this policy periodically.

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## **11. contact us**

If you have any questions or concerns about this Privacy Policy or how we handle your personal information, please contact us at:

Gabriel Ventures Consulting Ltd  
hello@gabrielventures.co.uk

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By using our services, you acknowledge that you have read and understood this Privacy Policy and agree to its terms.